



MATTHEW S. HUNTER

Mr. Hunter has extensive experience in the field of Air Conditioning Installation, Controls, Repairs, Commissioning and Troubleshooting. He has supervised up to thirty employees overseeing project productivity, safety compliance, and project coordination. He is knowledgeable of mechanical, electrical, plumbing, and safety disciplines.

PROFESIONAL EXPERIENCE

GPA/GWA Multipurpose Facility Commissioning Technician Commissioning & LEED Services

Performing commissioning duties on the field for multiple mechanical equipment to include HVAC, Domestic Hot Water Systems, Renewable Energy Systems, and lighting systems.

AMBROS Warehouse, Harmon Project Superintendent

Supervising a crew of 10 men.
Oversee all aspects of the project
Daily Progress Reports
Ensure all work is completed on time, within budget, and safely
Conduct coordination meetings with key personnel of the Amabros staff
Daily Tool Box Meetings all on site personnel

CNAS, UOG Project Superintendent

Supervising a crew of 30 men.
Oversee all aspects of the project
Materials ordering
Daily Progress Reports
Ensure all work is completed on time, within budget, and safely
Conduct coordination meetings with key personnel of the UOG staff
Daily Tool Box Meetings all on site personnel

Barge, US Navy Project Superintendent, Mechanical Specialist

Supervising a crew of 04 men for all mechanical work
Oversee all aspects of the project
Materials ordering
Daily Progress Reports

Guam Office:

Physical Address: 777 Route 4 Suite 208, MVP Business Center, Sinajana, Guam 96910

• Mailing: P. O. Box 4701, Hagatna, Guam 96921 •

Tel: (671) 969-2921 • Fax: 209-729-4440



Ensure all work is completed on time, within budget, and safely
Conduct coordination meetings with key personnel of the barge staff
Daily Tool Box Meetings all on site personnel
Materials Expediting

Agana Shopping Center **Project Superintendent, Mechanical Specialist**

Supervising a crew of 04 men for all kind of mechanical work
Scheduling and coordinating a crew of 04 men
Oversee all aspects of the project
Materials ordering
Daily Progress Reports
Ensure all work is completed on time, within budget, and safely
Conduct coordination meetings with key personnel of the SHS and DOE staff
Weekly Tool Box Meetings all on site personnel

Southern High School, Guam DOE **QCM, Mechanical Specialist**

Supervising a crew of 08 men for all kind of mechanical work
Scheduling and coordinating a crew of 08 men
Oversee all aspects of mechanical work
Materials ordering
Daily Progress Reports
Ensure all work is completed on time, within budget, and safely
Conduct coordination meetings with key personnel of the SHS and DOE staff
Weekly Tool Box Meetings all on site personnel

George Washington High School, Guam DOE **Project Superintendent**

Supervising a crew of 30 men for all kind of mechanical work
Scheduling and coordinating a crew of 30 men
Oversee all aspects of mechanical work
Materials ordering
Daily Progress Reports
Ensure all work is completed on time, within budget, and safely
Conduct coordination meetings with key personnel of the GWHS and DOE staff
Expedite Materials
Weekly Tool Box Meetings all on site personnel

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Magellans Dining Hall, AAFB

Project Superintendent

Supervising a crew of 20 men for all kind of mechanical work
Scheduling and coordinating a crew of 20 men
Oversee all aspects of mechanical work
Materials Ordering, Ensure they comply with (Buy USA Act)
Daily Progress Reports
Ensure all work is completed on time, within budget, and safely
Conduct coordination meetings
Expedite Materials
Daily Tool Box Meetings all on site personnel

Nimitz Hill building 203, US NAVY

Project Superintendent

Supervising a crew of 04 men for all kind of mechanical work
Scheduling and coordinating a crew of 04 men
Oversee all aspects of mechanical work
Materials ordering
Daily Progress Reports
Ensure all work is completed on time, within budget, and safely
Conduct coordination meetings
Weekly Tool Box Meetings all on site personnel

CNAS, UOG

QCM, Mechanical Specialist

Supervising a crew of 25 men for all kind of mechanical work
Scheduling and coordinating a crew of 25 men
Oversee all aspects of mechanical work
Materials ordering
Daily Progress Reports
Ensure all work is completed on time, within budget, and safely
Conduct coordination meetings with key personnel of the UOG staff
Weekly Tool Box Meetings all on site personnel

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PROFESSIONAL TRAINING AND LICENSES

- Mitsubishi Electric City Multi Service Course
- Daikin VRV III Service & Troubleshooting
- Daikin VRV III Install & Commissioning
- EM385-1-1 Construction Safety Hazard Awareness 40 Hour Course for Contractors
- OSHA 500 Trainer in Construction Safety
- U.S. Army Corps of Engineers – Construction Quality Management for Contractors
- Technician Type Universal – Certificate of Completion

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